

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
December 16, 2019

The Lyndon City Council met in regular session on Monday, December 16, 2019, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Morrison called the meeting to order.

- a) ROLL CALL: City Clerk called roll of the City Council. Mayor Morrison and members Bill Patterson, Doug Harty, Kevin Heit, Darin Schmitt, and Katie Shepard (7:15) present.

City Staff present: Pat Walsh, City Attorney; Julie Stutzman, City Clerk; Scott Culley, Public Works; and Officer David Forkenbrock.

Others Present: Daniel Davis, Osage Herald Chronicle; Lynn Atchison; and Gene Hirt.

2. APPROVAL OF MINUTES OF PREVIOUS MEETING:

- a) Schmitt made the motion to approve the special meeting minutes of December 9, 2019 as amended. Heit seconded; motion carried.

3. CONSENT AGENDA:

- a) Approval of Bills: Harty made the motion to approve the bills as set forth. Schmitt seconded; motion carried.

4. PUBLIC COMMENTS: Gene Hirt voiced his concerns about drainage on the north side of the park which is causing erosion of the new asphalt that was put down in April and provided Council with pictures. Mr. Hirt also asked about the progress in hiring a new Chief of Police to which the Mayor stated still looking for qualified applicants and are continuing to work through the process.

Mr. Hirt thanked the Maintenance Supervisor and the maintenance crew for the snow removal during the storm, more needs to be done, however, appreciates the efforts to get the streets back to normal after two days of snowfall.

5. CORRESPONDENCE TO COUNCIL:

- Public Wholesale Water Supply District #12 minutes from November 20, 2019.
- Copy of letter from MediaCom regarding changes in rates.

6. UNFINISHED BUSINESS:

- a) BURN PERMIT APPLICATION AND SITE DISCUSSION: The Council discussed with the Maintenance Supervisor the possible areas for a city burn site for trees removed by regular maintenance and after storm damage. After brief discussion about hours of operation and possible issues with having a burn site, it was consensus of the Council to submit the application with the burn site being at the

city's lagoon property. It was noted that the city would need to obtain a burn permit from the County for the site also.

- b) POSSIBLE BUILDING FOR COMMUNITY CENTER: The City Clerk stated Mr. Chaney contacted the city in regards to the Jehovah Hall north of town and to see if the city was interested in purchasing the building for a community/civic center. Mr. Chaney provided specifics and layout of the building for review. After further discussion regarding location and amenities, it was consensus of the Council to thank Mr. Chaney for the opportunity, however, the city is not interested in the building at this time. The City briefly discussed building a community center at City Park.
- c) JONES PARK BALLFIELD LIGHTING: The Mayor stated Musco Lighting has provided the city the cost of obtaining new lighting at Jones Park for the softball and baseball fields which include LED, new wiring and light poles, as well as a new system. Mayor Morrison also stated he had spoken to the Lyndon Recreation Commission who have stated they would pay half of the cost and have some funds available as a down payment. The City has also earmarked money for replacement the system in the 2020 Budget. The City Attorney stated there will need to be some discussion in regards to financing the project as the lighting is on city property and some kind of lease agreement will need to be done with the Lyndon Rec for repayment of their portion over time. The cost of \$369,000 is only good until the end of the year and Brad Thompson with Musco stated he would work with the City in January. Mayor Morrison briefly discussed the lighting options with the Council and it was consensus of the council to proceed with obtaining details for new lighting for the ballfields at Jones Park.

7. NEW BUSINESS:

- a) ANNUAL CEREAL MALT BEVERAGE LICENSES: The City Clerk stated it was time for renewal of the CMB'S for Casey's and Buzzard's Pizza. The licenses run from January 1 to December 31 annually.

Schmitt made the motion to approve the CMB license for Casey's General Store. Heit seconded; motion carried.

Schmitt made the motion to approve the CMB license for Buzzard's Pizza. Shepard seconded; motion carried.

- b) ANNUAL LKM DUES: The Council received a copy of an invoice from LKM for renewal of annual dues and Kansas Government Journal subscriptions for 2020 in the amount of \$812.05. The League of Kansas Municipalities are a valuable resource for ordinances, legal services, uniform codes, etc. Schmitt made the motion to approve the renewal. Patterson seconded; motion carried.

8. STAFF REPORTS:

- a) POLICE: Council received a copy of the Officer's report from November 17 to December 14, 2019.
- b) PUBLIC WORKS: Council received a copy of the Maintenance Activity report from November 18 to December 16, 2019.

It was noted the Brandon Smith is now certified in backflow testing.

The Maintenance Supervisor stated he spoke with Wes Weishaar with BG Consultants about the mapping of the force main and BG can provide that to the city without any extra cost.

Mayor Morrison asked about the replacement PLC at the headworks plant that failed. The Maintenance Supervisor stated they are still working to correct the issue.

Received a courtesy call in regards to the VAPEX system at the headworks plant and representatives came down, went through the plant, and everything is working as it should.

Mayor Morrison asked about the concrete work between 7th and 8th on Ash Street and asked if the concrete poured was level with the asphalt service or if asphalt was going to be put over the top. The Maintenance Supervisor stated it was poured level and that it will stay a concrete surface. Patterson asked if they found any causes of why the road was so collapsed in that area and the Maintenance Supervisor stated there was no cause found and the road bed was good past the 14 inches they dug up. The Maintenance Supervisor stated they walked the whole area and could not find any soft areas or water leaks in that section of road that would have caused the road to sink in.

Patterson asked about the tube situation at 6th and Adams. The Maintenance Supervisor stated he had spoken with Glen Tyson who stated the bottom of the tube is rusted out roughly 18 inches and the water runs slightly below the tube level. He stated they talked about different options of repair such as lining; however, it is a squash tube and lining is not an option. The only option is to replace it and if a concrete box culvert was put in, it would require an engineer. The Maintenance Supervisor stated he measured the tube at roughly 80 feet in length and Mr. Tyson stated he would like to see the tube in as one piece; however, the Maintenance Supervisor does not believe they come in that length and or would be able to transported in one piece. The Maintenance Supervisor also discussed the drainage, curb/gutter and other options for repair.

- c) CITY CLERK:

Working with Ottawa Sanitation to get information regarding changes to trash which will begin on February 1, 2020. These changes are part of the current contract, however, we will be getting letters out before the end of the year notifying residents

of the changes. The trash charge of \$14.00 was not budgeted to raise and will stay the same for residents for 2020. Poly carts will raise from 1.25 to 6.00 for extra carts. Bags outside of the can must have a sticker in order to be picked up. Stickers will be sold in books of 4 sold at \$6.00 each which makes each extra bag picked up \$1.50.

Water & Sewer Rate – waiting on Beth to finish calculating rates with info provided. Hope to have those for the January 6 meeting.

Census needs to have a location to hold QAC'S (Questionnaire Assistance Center) for the 2020 Census in mid-March or the end of July. They were asking to use the community center.

Bill Patterson's last meeting is January 6, 2020 and we will be having a little celebration as well as cake that meeting. Please be sure to attend to wish Bill well. He has served on this Council since May 3, 1999 and served 20 years.

Oaths for the returning Mayor and Council member as well as newly elected Council member will be the second meeting in January.

Pride meets Thursday, December 19 @ 7 p.m. for anyone who is interested.

City Offices will be closed Tuesday, December 24 and Wednesday, December 25 for Christmas Holiday and also on Wednesday, January 1, 2020 for New Year's Day.

9. COUNCIL/MAYOR COMMENTS AND REPORTS:

Patterson and Shepard thanked the Maintenance Department for their hard work in managing the snow removal the last couple of days.

Mayor Morrison wished everyone happy holidays and new year.

Mayor Morrison stated the City Clerk had asked about painting the downstairs and it was consensus of the Council to proceed.

10. EXECUTIVE SESSION:

At 8:40 p.m., Patterson made the motion to recess to executive session for 15-minutes for Attorney-Client Privilege with City Attorney Walsh. Shepard seconded; motion carried. At 8:55 p.m. Council reconvened with no binding action taken.

11. ADJOURNMENT: Patterson made the motion to adjourn to Monday, January 6, 2019 for at 7:00 p.m. for regular meeting. Shepard seconded; motion carried.

Respectfully submitted,

 Julie Stutzman, CMC

Julie Stutzman, CMC
City Clerk

Approved by the governing body on January 26, 2020

Attest:

Julie Stutzman, CMC
Julie Stutzman, CMC
City Clerk

